

**THE UNIVERSITY OF WYOMING
MINUTES OF THE TRUSTEES**

March 13-14, 1951

**For the confidential information
of the Board of Trustee**

The meeting of the Board of Trustees in the Board Room on March 13 was called to order at 10:10 a.m. by President Simpson. The following members were present: Simpson, Reed, Del Monte, Sullivan, Hansen, Bush, Brough, Jones, and Newton; ex-officio, Stolt and Humphrey. Absent were: McCracken, Burwell, and Patterson, and ex-officio, Barrett.

Mr. Hansen moved, Mr. Sullivan seconded, and it was carried that the minutes of the February 26 meeting of the Board of Trustees be approved.

President Humphrey announced that the funeral for Vice President John A. Hill, who died on March 10, would be held at 2 p.m. and that the Trustees would be honorary pallbearers. He stated that he had ordered a \$25 floral wreath to be sent from the Trustees and the President, and the Trustees voted to take up a collection among themselves to pay for the wreath. President Simpson stated that he felt the Board should adopt a resolution expressing the Trustees' feeling of grief at the loss sustained by the University and the state in the passing of Dean Hill, and he asked approval of his appointment of a committee composed of Mrs. Bush, Mr. Hansen, and Mr. Sullivan to prepare a resolution to be presented to the Board. Mr. Del Monte moved, Mr. Jones seconded, and it was unanimously carried that the Board approve Mr. Simpson's action.

President Humphrey presented his report, discussing first his recommendations with respect to continuing tenure and promotions for faculty members. He discussed each case separately and answered questions raised concerning the various recommendations, which were as follows:

Adult Education and Community Service

<u>Name</u>	<u>Title</u>	<u>Recommendation</u>
Alford, John	Instr. and Super. of Corres. Study	Continuing tenure

APPROVAL OF MINUTES

DEAN HILL
RESOLUTION COMMITTEE

CONTINUING TENURE
AND PROMOTION

Adult Education and Community Service (Cont.)

<u>Name</u>	<u>Title</u>	<u>Recommendation</u>
Verhaalen, R. J. (See also College of Education)	Instr. and Super. of Com. Service	Continuing tenure and promotion to Asst. Prof.

NORTHEAST COLLEGE

Gilbert, Harold	Asst. Prof. of Agriculture	Continuing tenure
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SOUTHEAST CENTER

Peartree, C. O.	Instr. in Commerce	Continuing tenure
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College of Agriculture

<u>Name</u>	<u>Title</u>	<u>Recommendation</u>
Baird, Mae	Asst. Prof.; Exten. Spec. in Program Planning, Field Studies & Training	Promotion to Assoc. Prof.
Barker, Mrs. Ruth D.	Asst. Prof. of Home Economics	Continuing tenure
Bohmont, Dale W.	Instr. and Res. Asst. in Agronomy	Continuation on proba- tionary tenure and promotion to Asst. Prof. and Asst. Agronomist
Bridgmon, George H.	Asst. Prof.; Asst. Dir. of Agric. Exp. Sta. in charge of Substation Farms	Continuing tenure
Briggs, H. M.	Prof.; Dean, Coll. of Agric. and Director, Agric. Exp. Sta.	Continuing tenure
Costello, Bernadette	Part-time Instr. in Home Economics	Promotion to Part-time Asst. Prof. (to correct error made in original appointment)
Hamilton, John W.	Asst. Prof.; Asst. Research Chemist	Promotion to Assoc. Prof. and Assoc. Res. Chemist
Loughary, Ivan H.	Asst. Prof.; Exten. Dairy Specialist	Continuing tenure

College of Agriculture (Cont.)

<u>Name</u>	<u>Title</u>	<u>Recommendation</u>
Miller, W. McNab	Asst. Prof. of Agric. Engin. and Asst. Agric. Engineer	Continuing tenure
Myers, Jay N.	Instr. and Research Asst. in Wool	Continuing tenure
Stevens, Ira M.	Instr. and Res. Asst. in Agric. Economics	Promotion to Asst. Prof. of Agric. Econ. and Asst. Agric. Economist
Woodward, Guy O.	Asst. Prof.; Exten. Irrigation Specialist	Continuing tenure

College of Commerce and Industry

<u>Name</u>	<u>Title</u>	<u>Recommendation</u>
Byers, Marvin E.	Instr. in Accounting	Continuing tenure
Routson, Jack C.	Instr. in Bus. Adm.	Continuing tenure
Summers, Mrs. Laura	Asst. Prof. of Secre. Science and Head of Dept.	Continuing tenure and promotion to Assoc. Prof.

College of Education

<u>Name</u>	<u>Title</u>	<u>Recommendation</u>
Hammond, Russell I.	Assoc. Prof. of Educ. and Dir. of Bureau of Educ. Res. & Serv.	Promotion to Professor
Hitch, Robert L.	Asst. Prof. of Bus. Educ.	Continuing tenure
MacMillan, Dorothy L.	Instr. in Health and Phys. Educ.	Continuing tenure and promotion to Asst. Prof.
Verhaalen, R. J.	Instr. in Educ. Admin.	Continuing tenure and promotion to Asst. Prof.

(See also Adult Education and Community Service)

Ward, Orland W.	Instr. in Health and Phys. Educ.	Continuing tenure
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College of Engineering

<u>Name</u>	<u>Title</u>	<u>Recommendation</u>
Fry, Harold	Asst. Prof. of Mech. Engin.	Promotion to Assoc. Prof.
Long, Veldon O.	Assoc. Prof. of Elec. Engin.; Head of Dept.	Promotion to Professor
Simons, Daryl B.	Instr. in Civil Engineering	Continuing tenure and promotion to Asst. Prof.
Stafford, A. B.	Asst. Prof. of Engin. Drawing	Promotion to Assoc. Prof.
Sweet, Harold S.	Asst. Prof. of Civil Engin.	Continuing tenure and promotion to Assoc. Prof.

NATURAL RESOURCES RESEARCH INSTITUTE

Rice, Neal	Coal Res. Engin.; Asst. Prof.	Continuing tenure
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College of Law

<u>Name</u>	<u>Title</u>	<u>Recommendation</u>
Rames, John O.	Asst. Prof. of Law	Continuing tenure and promotion to Assoc. Prof.

College of Liberal Arts

<u>Name</u>	<u>Title</u>	<u>Recommendation</u>
Bolotowsky, Ilya	Asst. Prof. of Art	Continuing tenure
Cook, William B.	Instr. in Chemistry	Continuing tenure and promotion to Asst. Prof.
Heaton, Charles D.	Instr. in Chemistry	Continuing tenure and promotion to Asst. Prof.
Kuchel, Eldred R.	Instr. in Economics	Continuing tenure
Lewis, Edgar J.	Instr. in Music	Continuing tenure and promotion to Asst. Prof.
Mahan, Richard	Instr. in English	Continuing tenure
Mathison, John K.	Asst. Prof. of English	Continuing tenure
McGee, Gale W.	Assoc. Prof. of History	Promotion to Professor

College of Liberal Arts (Cont.)

<u>Name</u>	<u>Title</u>	<u>Recommendation</u>
Mueller, Werner A.	Asst. Prof. of Modern and Class. Languages	Promotion to Assoc. Prof.
Rhoads, Sara Jane	Instr. in Chemistry	Continuing tenure and promotion to Asst. Prof.
Schwid, Nathan	Assoc. Prof. of Mathematics	Promotion to Professor
Wade, Ralph M.	Asst. Prof. of Polit. Science	Continuing tenure and promotion to Assoc. Prof.
Walthall, W. J.	Asst. Prof. of Psychology	Continuing tenure
Wood, John K.	Asst. Prof. of Physics	Continuing tenure and promotion to Assoc. Prof.

College of Pharmacy

<u>Name</u>	<u>Title</u>	<u>Recommendation</u>
King, Theodore O.	Assoc. Prof. of Pharmacology	Continuing tenure

Library

<u>Name</u>	<u>Title</u>	<u>Recommendation</u>
Rush, N. Orwin	Professor and Dir. of Library	Continuing tenure

Student Personnel and Guidance

<u>Name</u>	<u>Title</u>	<u>Recommendation</u>
Hendrix, O. R.	Asst. Prof. and Dir. of Stu. Pers. and Guidance	Continuing tenure and promotion to Assoc. Prof.
Miller, Lyle L.	Assoc. Prof. and Super. of Student Employment	Continuing tenure

When the Board reassembled following Dean Hill's funeral, Governor Frank A. Barrett joined the meeting and remained throughout the afternoon. He spoke briefly of his satisfaction with the work of the Board of

GOVERNOR BARRETT

Trustees, stating his regret that it was necessary to reduce the University's budget for the next two years, and expressing the hope that no essential activities would have to be curtailed.

Later in the afternoon, Governor Barrett raised a question about University printing being done outside the state. He indicated that some of the Wyoming newspaper men had complained to him that University printing is being given to printing firms outside the state. President Humphrey assured the Governor that bids are taken from Wyoming firms on all printing jobs and that the company making the lowest bid receives the work. He also explained the regulation providing that an out-of-state firm's bid must be at least five per cent lower than the bid from in-state firms before the work goes to an out-of-state firm. The Governor mentioned the possibility of establishing a clearing house for state printing to insure equitable distribution of printing work.

The meeting was adjourned at 6 p.m. and reconvened at 9:30 a.m. on March 14. All were present as on the previous afternoon, with the exception of Governor Barrett.

President Humphrey was asked to continue with his report, and he discussed first the list of faculty members whom he recommended for continuation on probationary tenure, explaining to the Trustees that those recommended for the various Centers would be subject to final approval by the Boards of the School Districts concerned. The list follows:

Adult Education and Community Service

<u>Name</u>	<u>Department</u>	<u>Title</u>	<u>Year</u>
Swanson, J. E.	Community Service	Super. of Public Admin. Projects; Asst. Prof. of Polit. Science	1st

PRINTING WORK
OF UNIVERSITY

PROBATIONARY TENURE

Adult Education and Community Service (Cont.)

<u>Name</u>	<u>Department</u>	<u>Title</u>	<u>Year</u>
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LANDER

Conger, Albert C.	Psychology	Instr. and Dir. of Lander Ext. Center	2nd
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NORTHWEST CENTER

Christensen, J. E.	Speech & Dramatics	Instr. and Dir. of Center	4th
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Foster, E. M.	Educ. and Psych.	Instructor	2nd
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Hinckley, J. T.	History and Polit. Science	Instructor	3rd
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Varalla, W. J.	Commerce	Instructor	1st
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Whitcomb, R. B.	Music	Instructor	1st
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NORTHEAST COLLEGE

Baxter, H. F.	Chemistry and Mathematics	Instructor	1st
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Miller, O. W.	History and Economics	Instructor	2nd
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Ralston, Jane K.	English and Elem. Speech	Instructor	1st
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Watt, John R.	Zoology	Asst. Prof.	3rd
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SOUTHEAST CENTER

Dighera, J. A.	English	Instructor	1st
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Lapeyre, Mrs. G.	Social Sciences	Instructor	3rd
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College of Agriculture

<u>Name</u>	<u>Department</u>	<u>Title</u>	<u>Year</u>
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Becker, C. F.	Agric. Engin.	Asst. Prof.; Agric. Engineer	2nd
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Ellis, Boyd H.	Agric. Exten.	Asst. Prof.; Exten. Poultryman	2nd
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Fina, Louis R.	Vet. Sci. and Bacteriology	Asst. Prof. of Bact. and Asst. Bacteriologist	1st
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College of Agriculture (Cont.)

<u>Name</u>	<u>Department</u>	<u>Title</u>	<u>Year</u>
Gilden, Robert O.	Agric. Engin.	Asst. Prof.; Agric. Engineer	1st
McDowell, Aleta	Agric. Exten.	Asst. Prof.; State 4-H Club Agent	3rd
Mortland, Max M.	Agronomy and Agric. Econ.	Asst. Prof. and Res. Asst. in Soils	1st
Frier, James E.	Vet. Sci. and Bacteriology	Assoc. Prof. of Vet. Sci. & Bact.; Head of Dept.; Assoc. Veterinarian	1st
Rincker, C. M.	Agronomy and Agric. Econ.	Instr. and Res. Asst.	2nd
*Rohde, C. R.	Agronomy and Agric. Econ.	Supply Asst. Prof. and Asst. Agronomist	1st
Roubicek, C. B.	Animal Production	Asst. Prof.	2nd
Thomas, Richard M.	Vet. Sci. and Bacteriology	Asst. Prof. of Vet. Sci. and Asst. Veterinarian	2nd
Tompkin, J. R.	Agronomy and Agric. Econ.	Supply Asst. Prof. and Res. Asst. in Agric. Econ.	1st
Trump, Murray D.	Agric. Exten.	Asst. Prof.; Asst. in Wool Marketing	3rd
Walters, H. J.	Agronomy and Agric. Econ.	Asst. Prof.; Asst. Plant Pathologist	1st

College of Commerce and Industry

<u>Name</u>	<u>Department</u>	<u>Title</u>	<u>Year</u>
Bowling, Merton	Bus. Admin. and Secre. Science	Asst. Prof.	3rd
Johnson, J. B.	Bus. Admin.	Assoc. Prof.	1st
Messer, J. F.	Accounting	Asst. Prof.	2nd

*Recommended for Assistant Professorship for 1951-52.

College of Commerce and Industry (Cont.)

<u>Name</u>	<u>Department</u>	<u>Title</u>	<u>Year</u>
Stacy, E. W.	Statistics	Asst. Prof.	1st
Van Sickel, Mrs. R.	Secre. Science	Instructor	1st

College of Education

<u>Name</u>	<u>Department</u>	<u>Title</u>	<u>Year</u>
Butler, T. A.	Voc. Educ.	Instr. in Voc. Agric. Educ.	2nd
Dolan, J. P.	Health and Phys. Educ.	Asst. Prof.	1st
Hill, Edwin	Elem. Educ.	Instructor; Sixth Grade Teacher	2nd
Van Deusen, May	Voc. Educ.	Asst. Prof. of Home Econ. Educ. and Teacher Trainer	1st
Walker, L. A.	Sec. Educ.	Instr. in Social Studies and English Educ.	1st
Wassum, Sylvesta	Sec. Educ.	Asst. Prof. of Music Educ.	1st
Williams, John D.	Elem. Educ.	Asst. Prof. of Elem. Educ. and Prin.; Univ. Elem. School	2nd

College of Engineering

<u>Name</u>	<u>Department</u>	<u>Title</u>	<u>Year</u>
Hill, John M.	Civil Engin.	Temporary Instr.	5th
Rhodes, Keith H.	Mech. Engin.	Instructor	2nd

NATURAL RESOURCES RESEARCH INSTITUTE

Duncan, W. E.	N.R.R.I.	Instructor; Chem. Engineer	2nd
Johnston, T. L.	N.R.R.I.	Assoc. Prof.; Coal Res. Engin.	1st
Rakoff, Henry	N.R.R.I.	Asst. Prof.; Petr. Res. Chemist	1st

College of Liberal Arts

<u>Name</u>	<u>Department</u>	<u>Title</u>	<u>Year</u>
Baxter, George T.	Zoology and Physiology	Instructor	3rd
Bradford, Robert S.	Physics	Asst. Prof.	2nd
Busey, James L.	Polit. Science	Asst. Prof.	2nd
Clay, Clarence S.	Physics	Asst. Prof.	1st
Craven, J. Howard	Economics and Sociology	Asst. Prof.	3rd
Eddy, Lowell P.	Chemistry	Instructor	1st
Goodman, J. Stuart	English	Instructor	4th
Jeanes, Richard W.	Modern and Class. Lang.	Asst. Prof.	2nd
Langland, Joseph	English	Asst. Prof.	3rd
Mears, Brainerd Jr.	Geology	Asst. Prof.	2nd
Mulloy, William T.	Economics and Sociology	Asst. Prof.	3rd
Osterwald, Frank W.	Geology	Asst. Prof.	1st
Parker, Charles M.	Speech	Instructor	2nd
Raulins, Rebecca	Chemistry	Instructor	3rd
Shaw, Alan B.	Geology	Asst. Prof.	2nd
Smith, W. Norman	Mathematics	Asst. Prof.	3rd
Strick, Ellis	Physics	Asst. Prof.	1st
Thomas, Glyn N.	English	Asst. Prof.	1st
Walstrum, Theodore	Music	Asst. Prof.	3rd

College of Pharmacy

<u>Name</u>	<u>Department</u>	<u>Title</u>	<u>Year</u>
Bone, Jack N.	Pharmacy	Asst. Prof.	2nd
Kahl, R. J.	Pharmacy	Asst. Prof. of Pharmaceutical Chemistry	2nd

Library

<u>Name</u>	<u>Department</u>	<u>Title</u>	<u>Year</u>
Miller, Margaret	Circulation	Head of Circulation Dept.	2nd
Payson, Mrs. Lois	Library	Assoc. Prof.; Asst. to Dir. of Library	1st

Recommendations were then presented with regard to faculty members who did not come within either of the first two groups discussed and about whom some special recommendation was presented. These recommendations follow:

SPECIAL CASES

<u>Name</u>	<u>Department</u>	<u>Title</u>	<u>Recommendation</u>
<u>ADULT EDUCATION AND COMMUNITY SERVICE</u>			
Edwards, D. R.	Northeast College	Instr. in Educ. & Psych.	Released at end of contract
Kuiper, T. E.	Northeast College	Asst. Prof. of Educ. and Psych. and Dir. of Coll.	President has no recommendation from Dean of Adult Educ. & Com. Serv.; indirect information is that he may accept another position
Hungate, J. M.	Southeast Center	Asst. Prof. of Educ. and Psych. and Dir. of Center	Resigned, effective Mar. 21, 1951

COLLEGE OF AGRICULTURE

Mainquist, Myrtle	Home Econ.	Asst. Prof.	Resigned at end of contract
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COLLEGE OF COMMERCE AND INDUSTRY

Weber, T. J.	Bus. Admin.	Instructor	Employed for one year only; released at end of contract
Walther, Timon	Statistics	Instructor	Re-employed if needed; on leave during 1950-51

<u>Name</u>	<u>Department</u>	<u>Title</u>	<u>Recommendation</u>
<u>COLLEGE OF EDUCATION</u>			
Bell, Mary W.	Sec. Educ.	Asst. Prof. of Eng. Educ.	Released at end of contract
Drury, Edna L.	Sec. Educ.	Supply Instr. in Lang. Educ.	Employed for one year only; released at end of contract
Mains, Mrs. M.	Health and Phys. Educ.	Asst. Prof.	Re-employed if needed without tenure privileges because of marital status
Tozier, R. B.	Educ.	Assoc. Prof. of Educ. and Dir. of Teacher Educ.	Released at end of contract
Watters, Mrs. E.	Elem. Educ.	Supply Instr.; Super. Teacher for 4th Grade	Re-employed if needed as Supply Instructor; no tenure privileges
<u>COLLEGE OF ENGINEERING</u> (N. R. R. I.)			
Ross, Clifton L.	N.R.R.I.	Instructor; Chemist	Would like to delay recommendation until late April, since Mr. Ross has been employed only 2 mos.
<u>COLLEGE OF LIBERAL ARTS</u>			
Alter, Bruno E.K.	Physics	Instructor	Released because of budget restrictions
Barnes, Marysue	Music	Instructor	"
Bellman, W. F.	Speech	Instructor	Resigned, effective at end of contract; would have been released because of budget restrictions
Brady, Wray G.	Mathematics	Instructor	Released because of budget restrictions; on leave without pay during 1950-51
Burlingame, R. N.	English	Instructor	Released because of budget restrictions

<u>Name</u>	<u>Department</u>	<u>Title</u>	<u>Recommendation</u>
Calvert, Ralph S.	Mathematics	Asst. Prof.	Released because of budget restrictions
Chatelain, Jack	Physics	Instructor	Resigned, effective Jan. 26, 1951; would have been released because of budget restrictions
Day, Worden	Art	Asst. Prof.	Released because of budget restrictions
Eck, Doris	English	Instructor	Resigned, effective Mar. 21, 1951; would have been released because of budget restrictions
Flittie, Edwin G.	Econ. & Socio.	Instructor	Released because of budget restrictions; on leave without pay during 1950-51
Holborn, G. W.	Journalism	Instructor	Resigned, effective Mar. 21, 1951; would have been released at end of contract
Kauder, Emil	Econ. & Socio.	Asst. Prof.	Released from regular staff because of budget restrictions; employed if needed as Supply Asst. Prof. for 1951-52 replacing J. Howard Craven
McMullen, J. L.	Botany	Instructor	Released because of budget restrictions
Morse, Marjorie	History	Instructor	Released at end of contract
Rosen, Sam	Econ. & Socio.	Supply Asst. Prof.	Released at end of contract
Seltenrich, C. P.	Music	Lecturer	Placed on regular staff as Asst. Prof. of Music
Smith, Harry M.	Zool. & Physiol.	Asst. Prof.	Released because of budget restrictions
Steckel, W. R.	History	Supply Asst. Prof.	Placed on regular staff as Asst. Prof. of History

<u>Name</u>	<u>Department</u>	<u>Title</u>	<u>Recommendation</u>
<u>COLLEGE OF LIBERAL ARTS (Cont.)</u>			
Sutherland, R. O.	Chemistry	Asst. Prof.	Released because of budget restrictions
Swanson, J. E.	Polit. Science	Asst. Prof.	Removed from Liberal Arts budget; employed full-time by Div. of Adult Educ. & Com. Service
Sylvester, George	English	Instructor	Released because of budget restrictions
Turner, Daniel	Geology	Asst. Prof.	Resigned, effective Jan. 1, 1951; would have been released because of budget restrictions
Vesselovsky, V.V.	Chemistry	Asst. Prof.	Resigned, effective Jan. 1, 1951; would have been released because of budget restrictions
Weiss, Jerald A.	Mathematics	Instructor	Released because of budget restrictions
<u>COLLEGE OF PHARMACY</u>			
Long, Andrew	Pharmacy	Emer. Instr.	Re-employed if needed
Parkinson, Ramona	Pharmacy	Supply Asst. Prof. of Pharmacy	Re-employed as Supply Asst. Prof. of Pharmacognosy if Mr. Kahl goes on leave
<u>ATHLETICS DEPARTMENT</u>			
Bailey, John	Athletics	Freshman Football Coach; Dir., Men's Res. Hall; Instructor	Renewal of contract for period Apr. 1, 1951 to Mar. 31, 1952; salary change, if any, to begin July 1, 1951
Cafego, George	Athletics	Asst. Football Coach; Instructor	"
Coffman, Leonard	Athletics	Backfield Coach; Instr.	"

<u>Name</u>	<u>Department</u>	<u>Title</u>	<u>Recommendation</u>
<u>ATHLETIC DEPARTMENT</u> (Cont.)			
Hallock, Wiles	Athletics	Athletic Pub- licity Dir.; Instructor	Renewal of contract for period Apr. 1, 1951 to Mar. 31, 1952; salary change, if any, to begin July 1, 1951.
Hitt, Thomas S.	Athletics	Line Coach; Instructor	"
Peterson, Fred A.	Athletics	Trainer; Instructor	"

Following thorough discussion, Mr. Del Monte moved, Mr. Jones seconded, and it was carried that the President's recommendations with regard to continuing tenure and promotions, probationary tenure, and special cases be approved as presented, subject to such changes as may be necessary because of budget considerations, and that President Humphrey, with the advice of the Deans of the Colleges concerned, be authorized to make such changes not later than April 15, after which date all appointments and promotions will become final.

TENURE

Mr. Sullivan moved, Mr. Hansen seconded, and it was carried that Miss Marie Kirkham be appointed Home Demonstration Agent in Park County, effective March 1, 1951, at the salary she has been receiving as Acting Home Demonstration Agent (\$3,528 per year).

APPOINTMENT

Kirkham

Mr. Hansen moved, Mr. Sullivan seconded, and it was carried that the following leaves of absence be approved:

LEAVES OF ABSENCE

1. Mr. Merton Bowling, Assistant Professor of Business Administration and Secretarial Science, a leave of absence without pay for the academic year 1951-52 for graduate work at Columbia University.

Bowling

2. Mr. J. Howard Craven, Assistant Professor of Economics, an extended leave without pay for the academic year 1951-52 for continued graduate work at Harvard University.

Craven

3. Mr. Raymond J. Kahl, Assistant Professor of Pharmaceutical Chemistry, a leave of absence without pay for the academic year 1951-52 for graduate study at the University of Washington.

Kahl

1. Agricultural Substations. Mr. Del Monte moved, Mr. Jones seconded, and it was carried that the amount of \$225 be appropriated from the unappropriated balance of the State Farms Contingent, to be used as partial payment on a calculator.

BUDGET CHANGES
Agric. Substations

2. Board of Trustees. Mr. Hansen moved, Mr. Sullivan seconded, and it was carried that an appropriation of \$3,500 be made to the Board of Trustees accounts to cover necessary expenditures for the remainder of this fiscal year.

Board of Trustees

Non-Resident Tuition Scholarships for Children of Alumni. After careful consideration of the proposal of Mr. R. E. McWhinnie, Registrar, that the Board of Trustees authorize the Registrar's office to make exceptions to the application of the non-resident fee schedule in the case of non-resident students, where either parent of that student has attended the University for a minimum of one year, it was moved by Mr. Brough, seconded by Mrs. Bush, and carried that, in view of the present veterans' program and the possibility of another veterans' program being instituted in the not too distant future, no change be made at this time in the fee schedule governing non-resident students.

SCHOLARSHIPS
Non-Resident Tuition
Scholarships for
Children of Alumni

The Addendum to the President's Report was next considered. It was moved by Mr. Hansen, seconded by Mr. Sullivan, and carried that the following appointments be approved:

APPOINTMENTS

1. Mrs. Verna Hitchcock as Head of the Division of Home Economics, with her present rank of Professor, effective July 1, 1951, her salary on an eleven-months basis to be determined at the time budgets are made.

Hitchcock

2. Miss Mae Baird as State Home Demonstration Agent, with the rank of Associate Professor, effective July 1, 1951, at a salary to be determined at the time budgets are approved for next year.

Baird

3. Mr. Gene Ray DeFoliart as Assistant Professor of Entomology, effective June 1, 1951, at a salary rate of \$4,800 for eleven months' service.

De Foliart

1. Test Holes for Library and Infirmary Buildings. Mr. Del Monte moved, Mr. Jones seconded, and it was carried that an appropriation of \$255.36 be made to cover the cost of digging test holes for the proposed new Library and Infirmary buildings--\$90.08 for the Library and \$165.28 for the Infirmary.

BUDGET CHANGES
Test Holes for Library
and Infirmary
Buildings

2. Registrar's Office. Mr. Sullivan moved, Mr. Hansen seconded, and it was carried that the amount of \$500 be appropriated to cover the cost of an additional thousand copies of the 1951 catalog, for a total of 8,750 copies, the same number ordered last year.

Registrar's Office

President Humphrey presented a letter from Mr. C. B. Jensen, Superintendent of Buildings and Grounds, recommending that the Board of Trustees authorize the Buildings and Grounds Department to purchase material and construct the steam tunnel in Fraternity Park, rather than letting a contract for the work. After thorough discussion, it was moved by Mr. Hansen, seconded by Mr. Del Monte, and carried that the President and the Business Manager of the University be authorized and directed to proceed immediately to procure the materials needed in the construction of the steam tunnel, and to consult with the members of the Executive

UTILITIES FOR
FRATERNITY PARK

Committee of the Board if further action is deemed necessary before the next meeting of the Board of Trustees.

Mr. Sam C. Hutchings, Mr. F. H. Porter, and Mr. O. G. Woody were invited into the meeting to present the plans for the proposed Infirmary building. Mr. Hutchings explained the plans in some detail and showed the Trustees a sketch of the outside of the building. President Humphrey read letters from Mr. Porter and Mr. Woody indicating that they had approved the plans, and he recommended that the Board of Trustees approve the plans and specifications as presented so that they might be submitted to the Community Facilities Service, from which the University had made arrangements to secure funds for the preparation of the plans and specifications. Mr. Del Monte read the resolution which follows, and Mr. Sullivan moved, Mr. Jones seconded, and it was carried that the resolution be approved and that Mr. Del Monte be authorized to sign the resolution as well as the working drawings and specifications.

"WHEREAS, the Trustees of the University of Wyoming accepted an offer from the United States Government for an advance for plan preparation of a public work described as Infirmary Building; and

"WHEREAS, Sam C. Hutchings was engaged to prepare plans and specifications for the aforesaid public work, and said architect and/or engineer has completed the plans and specifications and submitted them for approval; and

"WHEREAS, the completed plans and specifications have been carefully studied and are considered to comprise adequate planning of the public work essential to the community and within the financial ability of the Trustees of the University of Wyoming to construct;

"NOW, THEREFORE, BE IT RESOLVED BY The Trustees of the University of Wyoming, the governing body of said applicant, that the plans and specifications submitted by Sam C. Hutchings for the construction of the Infirmary Building, dated March 14, 1951, in connection with Community Facilities Service Project No. Wyo. 48-P-1006 be and the same are hereby approved; and that certified copies of this resolution be filed as a part of the final report of plan preparation."

APPROVAL OF
INFIRMARY PLANS

President Humphrey showed the Trustees a picture of the proposed new Alpha Chi Omega Sorority House and explained that the plans and specifications had been inspected by the Superintendent of Buildings and Grounds and that they complied with University regulations. Mr. Reed moved, Mr. Newton seconded, and it was carried that the plans and specifications be approved.

ALPHA CHI OMEGA
SORORITY HOUSE

When the Board reassembled at 2 p.m., President Humphrey presented reports and recommendations from the Director of Athletics with regard to the ski area and the ice hockey arena.

WINTER SPORTS

1. Ski Area. In view of the fact that the University does not have funds available to permit the expenditure of \$22,500 on the ski area, the amount which Athletic Director G. J. Jacoby stated would be needed to put the area in first-class condition, it was moved by Mr. Sullivan, seconded by Mr. Hansen, and carried that, in accordance with Director Jacoby's recommendation, the ski area be closed or operated on a very restricted basis because of unsafe equipment.

Ski Area

2. Ice Hockey Arena. Since funds are not available for remodeling the present Armory (at an approximate cost of \$250,000) or for constructing a new building and purchasing and installing an artificial ice unit (at an approximate cost of \$302,000 to \$400,000), Mr. Hansen moved, Mr. Sullivan seconded, and it was carried that ice hockey be dropped from the present competitive intercollegiate program after the current year and that various alternate plans be studied pending the availability of necessary materials and financial assistance.

Ice Hockey Arena

Mr. Del Monte stated that he felt more publicity should be given to the minor sports and to the individuals participating in these sports than is now given. President Humphrey agreed to talk to the Athletic

PUBLICITY

Publicity Director concerning this matter. Mr. Del Monte's statement led into a discussion of the publicity which the University receives in various sections of the state. Mr. Newton mentioned the fact that he had received a number of unfavorable comments concerning the announcement that Mr. Norman Thomas is to appear on the program of the University's Institute of International Affairs during the summer of 1951. After considerable discussion of the advisability of permitting such speakers to appear on the University campus, it was suggested by Mr. Jones, and concurred in by the other Board members, that in future news releases concerning Mr. Thomas' appearance, the names of other speakers for the Institute be included and that the public be urged to attend the sessions and hear what the various speakers have to say.

For the information of the Trustees, President Humphrey presented a report on the income, obligations, expenditures, and anticipated expenditures of field house and stadium funds to date. The report indicated a shortage in funds of \$75,472.13 as of March 13, 1951, which shortage is covered by the reserve of \$85,000 set up by the Trustees in the 1950-51 budget for possible shortages in field house and stadium funds.

Also for the information of the Trustees, President Humphrey presented a financial summary of Wyoming War Memorial funds and the financial statements of the University, revised as of February 28, 1951. Mr. Reed asked that President Humphrey convey to Mr. L. G. Meeboer, Business Manager, the commendation of the Board for the very understandable form in which the financial statements are presented.

President Humphrey presented a proposal from Mr. C. B. Jensen, Superintendent of Buildings and Grounds, for air conditioning the Board room at an estimated cost of \$5,425. It was the unanimous opinion of

FIELD HOUSE AND
STADIUM REPORT

FINANCIAL STATEMENTS

AIR CONDITIONING
BOARD ROOM

the Board that the expenditure of such a large sum in the face of more urgent needs elsewhere in the University would not be justified, and the proposal was not approved.

President Humphrey read a letter from Athletic Director G. J. Jacoby recommending that the plaque for the new field house read simply "WYOMING VETERANS WHO SERVED IN WORLD WAR II," the list of names from the entire state to follow in alphabetical order, with gold stars immediately preceding the names of deceased veterans. Mr. Sullivan moved that the recommendation be approved. Mr. Reed seconded the motion and it was carried.

President Humphrey read a letter which Mr. L. G. Meeboer, Business Manager, had received from Mr. W. E. Searle, State Director of the Wyoming State Farm Agency, Inc. (like letters had also been received by members of the Board) concerning his inability to secure any of the University's insurance business because of a ruling of the Board of Trustees designating the Association of Agents in Laramie to handle all University insurance and divide the coverage among the members of the Association. Having been denied membership in the Laramie Association, Mr. Searle's agency was precluded from participating in any of the University insurance. President Humphrey was instructed to write to Mr. Searle and tell him of the Board's appreciation of his position, explaining to him that the entire question of insurance placed by the University is being given careful consideration at the present time and that efforts are being made to arrive at a more equitable distribution of the insurance among the difference agencies in the state.

Next President Humphrey presented a letter which he had received from Mr. E. J. Zoble, Chairman of the Legislative Interim Committee,

MEMORIAL FIELD HOUSE

INSURANCE

MEDICAL SCHOOL
FOR WYOMING

with regard to the possibility of initiating plans for the establishment of a College of Medicine at the University of Wyoming. Mr. Zoble invited President Humphrey to be present at a meeting of the Interim Committee to be held in Casper on March 24 for a discussion of the proposal. Mr. Del Monte moved, Mr. Hansen seconded, and it was carried that President Humphrey be authorized to attend the meeting, and that he express to Mr. Zoble and the Committee the appreciation of the Board of Trustees for their interest in the University and its program.

President Humphrey reported that, in accordance with the authorization granted to him by the Board at a previous meeting, and after consultation by telephone with the members of the Executive Committee, he had proceeded with the purchase of a house for the University, to be used in 1951-52 by the head football coach. He reported that the house is located at 719 Ivinson, that it was purchased from Mr. Lloyd Herbert, and that the total purchase price was \$20,000. He stated that a check for \$5,000 had been received from Mr. P. C. Spencer, President of Sinclair Oil Corporation, to be applied toward the purchase price of a house for the head football coach, and that the remainder had been paid from funds received from the sale of surplus property and would in no way affect the operating budget of the University for 1951-52. Mr. Jones moved, Mr. Brough seconded, and it was carried that the Board approve the action taken by President Humphrey and the Executive Committee.

When President Humphrey reported the gift of \$5,000 from Mr. P. C. Spencer, President of the Sinclair Oil Corporation, to be used toward the purchase price of a house for the head football coach, Mr. Del Monte moved, Mr. Reed seconded, and it was carried that the Board of Trustees express its sincere appreciation to Mr. Spencer for this fine gift. The Secretary was instructed to write a letter on behalf of the Board.

PURCHASE OF HOUSE
TO BE USED BY
FOOTBALL COACH

GIFT FROM
P. C. SPENCER

President Simpson reported that he had received an anonymous letter expressing criticism of the manner in which the Knight Hall Cafeteria is operated and particularly against the Director, Mrs. Ruth Monroe. Other Trustees indicated that they also had received copies of the letter. President Simpson stated that, while he did not feel it wise to pay too much attention to anonymous letters, he did feel that President Humphrey should make some investigation of the situation. President Humphrey asked if he might have a copy of the letter, and he promised to investigate and see if the complaints presented in the letter were based on facts.

President Humphrey stated that he had been requested to ask for a release of the 45-day option taken by the University on the Al Robbins property on East Grand Avenue. No objection being expressed to the release, President Humphrey stated that he would so inform the parties concerned.

In regard to the employing of an engineer to make a complete fuel and power survey of the University, President Humphrey reported that he had not as yet had an opportunity to make contacts with engineering firms to decide upon the ones whom he would recommend to Mr. Reed, Mr. Burwell, and Mr. Jones (the three members of the Board to be consulted prior to final selection). He stated that he expected to have those recommendations within the next two or three weeks.

After Mr. L. G. Meeboer, Business Manager, and Mr. E. G. Hays, Accountant, were called into the meeting, Mr. Del Monte was asked to present his reactions to the Bowes and Hart report, bringing out points which he thought should be given consideration, and making any recommendations he felt should be discussed by the Board. Mr. Del Monte prefaced his remarks with the statement that the Bowes and Hart report was an

ANONYMOUS LETTER
REGARDING KNIGHT HALL
CAFETERIA

AL ROBBINS PROPERTY

POWER SURVEY

BOWES AND HART REPORT

exceptionally fine survey and that those who had worked on the report should be complimented very highly. He stated that he felt the disclosures brought forth by the report were of such vital importance that definite action should be taken as soon as practicable on every recommendation and suggestion contained therein. Mr. Del Monte brought out the fact that the items needing attention were so numerous that it would be possible to mention only a few of them and that he would refer to many of the suggestions and recommendations only in generalities.

The principal fact disclosed by the report was that the insurance structure of the University had been most incompetently handled during the past several years by those employed by the University to supervise its insurance program and by the insurance agents entrusted with this very important responsibility, and that the entire situation was in a chaotic condition. By way of illustration, Mr. Del Monte brought out the fact that on many properties covered with the 80 per cent co-insurance clause the University would suffer tremendous penalties in case of fire, citing instances of possible financial loss running as high as 93 per cent, indicating that the University has been insuring many buildings on which it might have received practically no payment in case of loss.

He further pointed out the fact, as revealed by the Bowes and Hart report, that some properties carrying co-insurance were heavily over-insured, resulting in highly excessive premium payments, while many valuable properties were not insured at all, indicating the lack of proper judgment or the absence of adequate qualifications in the placing and writing of insurance. The report also disclosed a number of cases of improper location of buildings of a combustible nature within close proximity to fireproof structures, causing the insurance rates to be greatly in excess of what they would have been had this condition not existed.

When the matter of exorbitant builders risk insurance placed on several buildings under construction was brought before the meeting, Dr. Humphrey explained that this situation had already been remedied, at a saving to the University of approximately \$30,000 on this one item.

In summing up the insurance phases of the report, Mr. Del Monte made the following recommendations: (1) That Mr. L. G. Meeboer, Business Manager, be given full responsibility for carrying out the suggestions and recommendations listed in the Bowes and Hart report, and that Mr. Meeboer enlist the assistance and advice of Mr. C. W. Schoelzel, Jr., insurance consultant for Bowes and Hart, and also of the Mountain States Inspection Bureau.

(2) That one blanket policy be taken out with 90 per cent co-insurance coverage on all University properties, to include not only those properties within the confines of the campus, but also, if possible, the President's residence, the Coach's residence, the Agronomy Farm, and the Stock Farm. Mr. Del Monte felt that if a conference were held with the Mountain States Inspection Bureau, such an arrangement could be made.

(3) That the insurance be written on a five-year basis, one-fifth of the insurance to become due each year on the basis of an annual current inventory valuation of all properties, and that full 100 per cent of value be used as the basis for valuation. That the average of only the following three firms be used: Engineering News Record, Boechke Cost Manual, and Associated General Contractors; eliminating the Department of Commerce Composite and the American Appraisal Company from the Companies suggested, because of the widespread divergence of averages suggested by them.

(4) That no contemplated change in the physical plant be made for the purpose of lowering insurance rates until the Mountain States Inspection Bureau has verified that the contemplated change can be made for the

least amount of expense possible and that the greatest insurance rate reduction allowable will be obtained. This suggestion was made in view of the fact that the Mountain States Inspection Bureau will determine the rate reduction granted and their recommendation should be secured so as to effect the greatest degree of savings possible.

(5) That careful consideration be given to the feasibility of eliminating fully fireproof structures, such as the new stadium, from the coverage, before the properties covered by the blanket policy are determined. Mr. Del Monte also suggested that a tremendous savings could be brought about by excluding from the blanket policy the temporary buildings which the University intends to dispose of, and insuring them separately for the estimated salvage value only.

(6) That caution be used in disposing of the Butler Huts which might be used later, should the need arise, for replacement of buildings of a more combustible nature, or for research laboratories and classrooms.

(7) That all poor fire risk temporary structures be disposed of at the earliest date possible.

(8) That in addition to the blanket policy for fire and extended coverage on all physical properties, the following policies be considered: comprehensive insurance, fleet car fire insurance, combined burglary, robbery, fidelity, and messenger policy, fine arts policy, and boiler and machinery policy.

(9) That because of the unsound manner in which the insurance had been handled by those entrusted with this responsibility in the past, the matter of a more equitable distribution of the insurance throughout the state on a more sound basis be discussed by the Board.

President Simpson then reviewed the Bowes and Hart report as it applied to the many other suggestions made in the way of improvement as to the occupancy of certain buildings, the many urgently needed repairs

in regard to wiring, fire hazards, etc. Briefly he called attention to the following serious situations needing correction:

- (1) Fire hazard in the attic of Old Main;
- (2) Inadequate fire escapes on Old Main, and windows that open inside against the line of traffic;
- (3) Fire escapes and escape-type doors in the Gymnasium which are not marked and which are dangerous, as well as the lack of an adequate number of $2\frac{1}{2}$ gallon soda extinguishers in the Gymnasium;
- (4) Improper marking and inadequate protection for fire escapes in several buildings;
- (5) Lack of exits in the auditorium of Unit C of the Agriculture Building;
- (6) Overloading of circuits in the rural school building and Merica Hall, creating a great fire hazard;
- (7) Quantity of oiled rags and other debris in the small room in the Boiler House, creating a fire hazard;
- (8) Overcrowded condition in the basement of East Cowboy Dorm, making escape in case of a flash fire virtually impossible;
- (9) Fire escapes on Hoyt Hall, which are eight feet from the ground with no swing-up extension;
- (10) Improper storage of gasoline;
- (11) Use of non-fireproof buildings for laboratories where there is high possibility of combustion; and
- (12) Danger of continued use of Commons and Talbot Hall, which constitute great fire hazards.

After a great deal of discussion in regard to all of the matters brought before the meeting, it was the unanimous opinion of the Board that, in view of the many inadequacies brought to light by the Bowes and Hart report, Mr. L. G. Meeboer, Business Manager, should be given the

responsibility of carrying out as soon as practicable the suggestions and recommendations contained in the report, as well as those made by the members of the Board of Trustees. It was also the opinion of the Board that the fine work already started by Mr. Meeboer and his assistant, Mr. Elliott Hays, in connection with the corrections needed, should be given their constant attention, and that, until rescinded by the Board, reports of the progress being made should be presented at each future meeting of the Board of Trustees.

Dr. Humphrey was instructed to consult with the Wyoming Insurance Commissioner and others of his choosing and to present to the next meeting of the Board of Trustees his recommendation as to the future placement of University insurance on a more equitable basis of distribution among the agents of the state.

President Simpson asked for a report of the committee whom he had appointed to prepare a resolution concerning the death of Dean J. A. Hill. Mr. Reed moved, Mr. DeL Monte seconded, and it was unanimously carried that the following resolution be approved and placed upon the minutes of the meeting, and that a copy be sent to Mrs. Hill.

It was with the feeling of profound sorrow that the members of the Board of Trustees of the University of Wyoming, at their meeting held on the 13th day of March, 1951, paused in their labors to express in such terms as deemed appropriate, their sincere regret at the passing of John A. Hill, their distinguished Vice-President and former Dean of the Agricultural College of the University of Wyoming.

His services with the University for almost half a century have a unique distinction in uninterrupted effectiveness and exceptional quality; his profound learning and philosophic outlook have found expression in his writings on the agriculture of the State and the Nation to the extent that they have become classics in that field; his kindly counsel, his delightful sense of humor, his thoughtfulness, his impartiality, his fairness, his extreme sense of justice towards his associates, students, and all other persons with whom he came in contact will not soon be forgotten; his preeminence and far-flung influence in agriculture will continue on as a living memorial to his sterling

RESOLUTION ON DEATH
OF DEAN HILL

qualities of leadership and will ever be an inspiration to those who follow him in that field. Mourning that his presence shall no longer be with us, we shall ever carry into our work and our lives the inspiration of his high ideals, tireless industry, and unwavering devotion to ethical principles. While we have lost the privilege of his companionship, the most precious memory of his unfailing kindness and generous nature abide with us and these memories will ever be among the choicest traditions of this University.

May the knowledge of his very real contribution to every farm and ranch home in Wyoming be a solace and satisfaction to his splendid family who have suffered the loss of a fine husband and father.

THEREFORE, BE IT RESOLVED: That as a particular mark of respect to the memory of the deceased, and in recognition of his distinguished career, these sentiments be made part of the permanent records of the proceedings of the Trustees of the University of Wyoming.

BE IT FURTHER RESOLVED: That the Secretary send a copy of these resolutions to the family of the deceased.

Mr. Reed brought up the question of the Snipe Magazine, the latest issue of which had been received and read by members of the Board, and the harmful effects upon students of some of the low-class articles and jokes appearing in the magazine. President Humphrey stated that the Trustees could, if they wished, order discontinuance of the magazine, but that he felt such action might be more harmful than permitting the magazine to continue publication. He also stated that he felt there had been some improvement in the magazine during the year. It was finally agreed that no action should be taken by the Trustees at this time but that President Humphrey should continue his efforts to see that improvement is made in the magazine.

SNIFE MAGAZINE

The meeting adjourned at 6:20 p.m., to meet again on May 4-5, 1951.

Respectfully submitted,



H. D. Del Monte
Secretary